



Transportation Research Information Services (TRIS)

Entering and Updating Research Projects in the Research in Progress (RIP) Database

Authorized users must login to add, modify, or delete their organization's research records. To create a new record, select the **Enter a Project** button. After completing the data entry form, click the **Save All/Publish** (for State DOT and USDOT users) or **Save All/Submit** (University Transportation Centers users) button.

To modify a record, select the **Edit/View** button beside the title on the **My Records** page. Click on text in any field to change. After making a change, click the **Save** button for that field. To remove a record from the database, click the **Delete** button located beside the title. Only the most recent 20 records that were entered into RIP since August 2015 appear in the **Published** list. To edit older records, click the **See All Projects** button at the bottom of the **My Records** page. Click on the title of the project. Then, click on the **Created Date** label text at the bottom of the record. This will open the record for editing or deletion.

Data Fields:

- **Title** Title of research project.
- **Record URL** External web link to project information.
- **Source Agency** Agency entering the record. Automatically determined by credentials.
- **Source Data** Optional identifying information used internally by the providing organization.
- **Abstract** A brief and objective summary of the record including objectives, scope and method.
- **Supplemental Notes** Any relevant information not readily covered in other fields.
- **Contract/Grant Numbers** Contract or grant numbers which uniquely identify the project.
- **Project Status** Current status (active, completed, inactive, programmed, proposed, terminated).
- **Funding Amount** Amount of funding allocated for this research project. Format: \$12345.
- **Date** Start, expected completion, and actual completion date for project. Format: yyyy-mm-dd.
- **Sponsor Organizations** Agency or organization providing funding for the project.
- **Managing Organizations** Agency or organization overseeing the management of the project.
- **Project Managers** Person responsible for project schedules, progress, and management.
- **Performing Organizations** Agency or organization conducting the research.
- **Principal Investigators** Lead researchers for a project.
- **USDOT Program and Sub-Program.** Research program/subprogram (if any).
- **Index Terms** Keywords that describe the project.
- **Subject Areas** Broad categories that describe transportation modes and functions.



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